



PALMER
Packaging Inc.

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To Our Valued Customers,

Palmer Packaging remains committed to providing valuable goods and services to our customers. Although we are a vital link in the supply chain, we have a responsibility to remain as safe as possible. Therefore, effective immediately Palmer Packaging will try to limit the amount of paperwork passing from one person to another. We have created a new policy for pick-ups in our facility. Also, we ask that all customers respect the recommendations of the CDC. If a Palmer Packaging employee does not feel safe based on those recommendations, we ask that the pick up is made another time.

The customer will receive the “customer copy” of the delivery receipt. The customer will sign and print their name as well and keep that copy. The Palmer employee will not touch the paperwork again. The Palmer Employee will keep the “driver copy” and write down who signed for the product on the “driver copy.” The “driver copy” with the printed name will serve as proof of pick up.

I know this is not ideal, but we have to do our part to limit the spread of the Coronavirus. As this pandemic is ever evolving, we will continue to evolve with it. Should anyone have any question please do not hesitate to ask.

Thank you

Tim Ferroli

COO

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